

**Town Board Meeting – December 18, 2025 – 7:00pm – Town of Lisbon Hall**

**Call to Order** – The meeting was called to order by Chairman, Kevin Klinker. Also present were, Kevin Wetley, Jeff Keating, Jeff Johnson. Mitchell Seitz & clerk, Andrea Hawkins.

**Verification of Public Notice** – The meeting was properly posted on December 16, 2025.

**Minutes** – Motion by Keating, second by Wetley to approve the November 2025 minutes as read. Motion carried.

**Public Comment** – There was no public comment.

**Zoning Report** – No permits issued

**Road Report** – Both of the plow trucks broke down in last snowstorm. D & C repaired one and Zemans towed and fixed the other. The salt sand is mixed.

**Chairman’s Report – Discuss/Approve new snowplow driver** – Motion by Keating, second by Wetley to approve Mitchell Seitz to start training with Johnson. He will be paid \$26/hr while on probation/training and will move to \$36/hr once off probation. Motion carried.

**Road workers, wage review** – This was changed in May of 2025. No further adjustment needed at this time.

**Mobile Home Park Licenses** – Motion by Wetley, second by Keating to approve a 2026 mobile home park license for Pleasant Valley Properties and Sand Creek Mobile Home Park. Motion carried.

**Designate “Committed” Funds** – There are no funds that need to be designated as committed at this time.

**Appoint Election Inspectors** – Motion by Wetley, second by Keating to appoint the following election inspectors for a 2 year term (2026 – 2027): Janet Barrett, Karen Pfaff, Carol Horigan, Barb Pease, Arlene Scoville, Lisa Klinker & Michelle Mehne. Motion carried.

**Clerk’s report** – November bank statements and cash account balances as per general ledger were reviewed by the Board. Budget comparisons were made. Motion by Klinker, second by Wetley to approve checks 7733-7754 as per disbursement journal. Motion carried.

**Adjourn** – Motion by Klinker, second by Keating to adjourn meeting. Meeting adjourned. 7:35pm.