

Town Board Meeting – April 20, 2023 – Following the Annual Meeting – Town of Lisbon Hall

Call to order – The meeting was called to order by Chairman, Kevin Klinker. Also present were Kevin Wetley, Jeff Keating, Jeff Johnson and Clerk, Andrea Hawkins.

Verification of public notice – The meeting was properly posted on 4/18/23.

Minutes – Motion by Klinker, second by Keating to approve the minutes as read, motion carried.

Public comment – none.

Open Sealed bids for 12th Ave, approve contract – Only one bid was received from Gerke Excavating. Price is \$18.49 for ¾" gravel and \$17.99 for 1.25" gravel. Motion by Wetley, second by Keating to approve the bid from Gerke. Motion carried.

Zoning Report – No permits issued.

Road Report – Johnson asked the Board if they want to use the geotextile fabric again on 12th Ave and they agreed it has worked well in the past and will use it again on this project. Johnson got 1 bid for the fabric from the company we got it from the last time. He will check around a few other places to make sure it's the best deal and if so, get the order placed. Johnson also got quotes for pulverizing 12th Ave. Tri-County was the least expensive and they also did work for us in the past. It was also noted that there will need to be some reshaping of the ditches afterward. There are some other roads that will need to be seal coated this summer, roughly 1.5 miles including some on Welch Prairie, Duncan and 10th Ave. Hawkins will publish a notice for sealed bids for single seal that will be opened at the May meeting.

Chairman's Report – Klinker was contacted about a plugged culvert on Sumiec. It is a private culvert under a driveway and not a Town culvert. It will be the responsibility of the owner to take care of it.

Review/Approve quote for new locks on Town hall/shop – The board decided to hold off on making a decision on this for now. We will get a quote for rekeying the locks to see what the cost would be for that first.

Discuss/Approve changes to highway workers wages depending on work being done (emergency work, fill in plow driver) – Motion by Keating, second by Wetley to approve hwy workers filling in to plow would receive road patrolman wages and also road patrolman and hwy workers would receive time and half for hours worked more than 8 in a day for storm damage clean up and snow removal. If road patrolman chooses to work more than 8 hours for non-emergency work (for example: mowing) regular time would be paid.

Reappoint Plan Commission and Board of Appeals members – Motion by Wetley, second by Keating to reappoint Bill Pfaff as Plan Commission Chairman for a term of 5/1/23 – 4/30/26. Motion carried. Motion by Wetley, second by Keating to reappoint Dwyane Haschke as Plan Commission member for a term of 5/1/23 – 4/30/26. Motion carried. Motion by Wetley, second by Keating to reappoint Kevin Klinker as Board of Appeals Chairman for a term of 5/1/23 – 4/30/26. Motion carried.

Review/Approve requests from Mid-State to work in Town right-of-way – Johnson noted that there are some irrigation lines near the golf course that he is worried they don't know about. Also the board would like all culverts and driveways to be bored. Also all lines should be buried between 22' – 33' from the centerline of the road. Johnson would like to ride along with the foreman to go over some of the issues he

found on the maps as well as the irrigation lines. Hawkins will contact them and give them Johnson's number so they can set up a meeting.

Review/Approve request from Everstream to work in Town right-of-way. Updates to this were made so that lines would be buried between 22' – 33' from the centerline of the road. Motion by Klinker, second by Keating to approve work with these updates.

Discuss more formal process for approval of right-of-way work in the Town – Hawkins will update the website to include information regarding the requirements that will be needed to make an approval for right-of-way work. These requirements include: Supervisor's name/phone #, Engineer's name/phone #, project manager name/phone #, information regarding road damage, legible accurate drawings that include distance from centerline for buried lines, culverts & driveways bored unless otherwise approved.

Review/Approve proposal from Evergreen Landscaping to continue maintaining Town Hall/Shop lawn – Motion by Keating, second by Wetley to approve the proposal as written. Motion carried.

Discuss/Obligate remaining SLFRF (Covid relief money) funds – Motion by Keating, second by Klinker to obligate the rest of the SLFRF \$ to hwy work. Motion carried.

Clerk's Report – March bank statements and cash account balances as per general ledger were reviewed by the Board. Budget comparisons were made. Motion by Keating, second by Wetley to approve checks 7251-7265 as per disbursement journal. Motion carried.

Adjourn – Motion by Wetley, second by Keating to adjourn meeting. Meeting adjourned. 8:00pm