

Town Board Meeting – October 17, 2019 – 7:00 pm – Town of Lisbon Hall

Call to Order – The meeting was called to order by Chairman, Bill Pfaff. Also present were, Kevin Klinker, Jeff Johnson, Lynn Willard & clerk, Andrea Hawkins.

Verification of Public Notice – The meeting was properly posted on October 15, 2019.

Minutes – Motion by Pfaff, second by Klinker to approve the minutes as read. Motion carried.

Public Comment – Johnson brought some concerns to the Board's attention regarding the new Town Shop project. The fill that was used had wood & iron in it which made it difficult for the concrete crew. The parking lot was busted up near the new shop. It should have been saw cut to avoid as much damage. He noticed that the grade for the floor seemed very steep, approx. 8-9". It was then changed to 5" and shouldn't have any problem draining to the center. He noted that the footers were not at the proper angle. Also, the rebar was laying on top of the pex tubing and not centered in the concrete as the specs showed it should be. The sheets of insulation under the floor were cracked. He also noted there was a miscalculation of concrete and another truck had to be ordered and it was over an hour before the last truck came. The Board noted his concerns and will schedule a meeting with Brickl to discuss.

Zoning Report – Kallian's contacted Hawkins regarding their lot lines & the distance to the garage. They have found the corner stakes and have measured the distance from the lot line to the garage and it is 36 feet, well more than the required 25' setback. They asked that since it is clearly more than 25', could they use the measurements from the stakes rather than pay for a survey. The Board agreed that Willard would go out and measure also. If it is found to be 36' as the Kallian's reported, a survey would not be required by the Town.

Road Report – Johnson reported that the shouldering is done where roads had to be paved over the new culverts. The mowing is done. 45mph signs were installed on Davies Rd. Gravel will be installed in the potholes on the gravel section of Meyer Rd. The 2010 truck had to have a power steering leak fixed by the county. There is a culvert by near N5506 Sumiec Rd that needs to be replaced. It will be replaced in the spring. We will continue to get sand from Bolligs to mix with salt. Pfaff asked that Johnson call Betthausser to see if he is willing to plow again this year.

Chairman's Report – Pfaff asked that Hawkins contact Dave Donnelly from the county sanitation office to see what is happening with the septic at N6752 Germantown Rd, owned by Wonderly.

Review/Approve Contract with Mauston Area Ambulance Association – Motion by Pfaff, second by Klinker to sign and approve the contract. Motion carried.

Annual Ethics Review – Chapter 12 of WI Town Officers Handbook – Chapter was reviewed by board.

Review Preliminary budget - Reviewed by the board.

Update 2019 Directory for Town of Lisbon & Discuss additional tax bill insert – Directory was updated and will be forwarded to Mailcom to be sent with the tax bills. An additional insert will be included to highlight the new town website as well has some other important topics the board wished to have noted.

Set date for budget hearing & special Town meeting to determine 2019 tax levy – The meeting is set for Nov 21st at 6:30.

Budget Amendment – Resolution 2019-03 – Motion by Klinker, second by Pfaff to approve Resolution 2019-03. Motion carried.

Fee Schedule – Resolution 2019-04 – Motion by Pfaff, second by Klinker to approve Resolution 2019-04. Motion carried.

Discuss options for the Multimodal Local Supplement (MLS) grant program – Because the projects have to be above \$50,000, there will need to be engineering involved. The board asked that Hawkins contact MSA to see how much it would be for engineering for ½ mile.

Sign Road Patrolman employment agreement – done.

Clerk's report – On-Site Logging has still not paid the amount due for a fire call for their log skidder that started on fire at the airport. Several attempts have been made to collect the amount due. Hawkins asked the Board if they would like to proceed with small claims action. The Board agreed that since the fire happened on Airport property, the Airport should be billed as is stated in our Ordinance. Hawkins will send an invoice. Hawkins contacted the postmaster regarding the 2 mailboxes on the corner of Hwy 58 & Woodland Hills that need to be moved. The postmaster asked that we send letters again reminding them that they need to be moved and if they have questions, they should be directed to him. There is also another mailbox that needs to be moved; it is located at W7929 Ceylon Rd. The street sign at the location has been moved to the other side of the road. If the mailbox is also moved, it will make a clear corner for plowing. A letter will be sent requesting they move the mailbox to 1 of 2 locations that Johnson will mark. Hawkins attended the first TRIP(LRIP) meeting. A second meeting will be held on Nov 4th at 1:00pm to decide who will be awarded the money.

Applications are due at that time. Johnson will get info to Hawkins to complete application. September bank statements and cash account balances as per general ledger were reviewed by the Board. Budget comparisons were made. Motion by Pfaff, second by Klinker to approve checks 6590-6606 as per disbursement journal. Motion carried.

Adjourn – Motion by Klinker, second by Pfaff to adjourn meeting. Meeting adjourned. 8:25pm.